



**peterdawson**TRAINING

## Booking Confirmation

### Course

Title	
Dates	
Venue	

### Candidates

Please complete one row for each candidate place that you wish to book, continuing overleaf if required. If candidate names are not known at present please enter "TBC" as the candidate name for each place that you require.

C&G No. (if known)	Full Name	Date Of Birth	Sex

### Contact Information

Please provide details of how we should contact you about this booking, for example when sending you joining instructions and notifying you of any results, or where invoices should be directed.

	Contact	Invoicing (if different)
Name		
Telephone		
Email		
Company		
Address		
Payment enclosed (choose one)	<input type="checkbox"/> Please invoice using order number _____ <input type="checkbox"/> I enclose a cheque of value £_____	
Booking terms	Provisional bookings may be made by telephone or email, but must be confirmed within seven days with the course fee or order number. Joining instructions, maps and details of the venues will be sent to each delegate at least ten days before the commencement of the course. Any cancellations made at least 14 days before the course will incur a small administration charge, if less than 14 days full fees are payable. Companies or firms wishing to substitute a different delegate may do so, subject to City & Guilds entry rules where applicable. Late bookings are subject to places being available and also C&G entry rules if applicable. All bookings involving City & Guilds examinations must include the examination fees in advance.	
Signature		Date

For Office Use Only

BookingRef	PlacesReqd	OutSentDate	JoinSentDate	CGRegDate	Invoice No.	DatePaid	Receipt No.

Please Return with a cheque made payable to **"Barmac Electrical Limited"** to:  
Peter Dawson Training - Barmac Electrical Limited, Stanley Way, Botchergate, Carlisle CA1 1RZ

**peterdawsontraining** is part of **Barmac Electrical Limited**

STANLEY WAY • BOTCHERGATE • CARLISLE • CUMBRIA • CA1 1RZ